

# Society of Women Engineers (SWE) Leadership Code of Service –

---

**1.0 Leadership Code of Service** – SWE Leadership (including all elected and appointed positions at a society, regional, MAL and/or section level) shall acknowledge the following Code of Service, indicating acceptance of the provisions included in this document.

By accepting a SWE Leadership position, I declare that, in carrying out my duties I will:

1.1 Exercise the powers of my office and fulfill my responsibilities in good faith and in the best interest of SWE. I shall exercise these fiduciary responsibilities listed below, and understand that if I breach these duties or act in a way inconsistent with these duties, SWE or its members may hold me personally responsible. duty of loyalty – including acting on the best interest of SWE and avoiding conflicts of interest,

- duty of obedience – including obligation to pursue SWE’s missions and objectives, and obey the law, and
- duty of care – including exercise ordinary and reasonable care in duties to SWE, and acting in good faith.

1.2 Respect and support SWE Bylaws, Policies, Code of Conduct, Core Values, and Strategic Vision.

1.3 Keep confidential all information that I learn about SWE members, employees and any other matters specially determined by Board motion to be matters of confidence.

1.4 Demonstrate due diligence and dedication in preparation for, participation in and attendance at meetings, special events, and in all other leadership activities on behalf of SWE.

1.5 Ensure that financial affairs of SWE are conducted in a responsible and transparent manner with due regard for their fiduciary responsibilities and public trusteeship.

1.6 Conduct myself in a spirit of collegiality and respect the collective decisions of the voting leadership body once debate has been concluded