

#70



COMPLETE

Collector: Web Link 1 (Web Link)
Started: Monday, July 18, 2016 9:45:20 AM
Last Modified: Monday, July 18, 2016 12:13:50 PM
Time Spent: 02:28:29
IP Address: 76.182.219.223

PAGE 1

Q1: What is your PDG ID (DRXXX, OSFXXX, etc.)?	DR647						
Q2: Project Name:	Design Your World-STEM conference for Girls						
Q3: Date Final Project Event Occurred:	April 2, 2016						
Q4: SWE Organization Name: (e.g. Las Vegas section, UCLA collegiate section, Membership committee)	Dallas SWE section						
Q5: SWE Org ID: (if region request, enter Region letter, then select 000 under ID)							
	<table border="1"> <thead> <tr> <th></th> <th>Region</th> <th>ID</th> </tr> </thead> <tbody> <tr> <td>SWE ID</td> <td>C</td> <td>005</td> </tr> </tbody> </table>		Region	ID	SWE ID	C	005
	Region	ID					
SWE ID	C	005					
Q6: Please provide details about your Project team.							
Project Manager Name:	Nandika DSouza						
Project Manager email:	ndsouza@unt.edu						
Treasurer Name:	Elizabeth Hainey						
Treasurer email:	Elizabeth_C_Hainey@raytheon.com						
Mailing Address for final payment (if owed):	P. O. Box 8520222, Richardson, TX 75085-2022						
Q7: Please provide the purpose of the project/event. Check all that apply.	Pre-College Outreach, Community Advocacy (includes adult advocacy, in-service training, PEP)						

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Q8: Have you already completed your event entry in the Outreach Metric Tool? http://societyofwomenengineers.swe.org/swe-members/479-slides/4463-outreach-metric-tool-report-your-outreach	Yes
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PAGE 3: Attendees and Volunteers

Q9: Attendees - DO NOT INCLUDE VOLUNTEERS HERE *Respondent skipped this question*

Q10: Describe your volunteer organization for this project/event.

# Planning Volunteers	101
# Hours planning (total, all volunteers)	1800
Total # Day-of volunteers	101
Total # SWE Day-of volunteers	70

PAGE 4: Project/Event Duration and Frequency

Q11: Was your Project/Event a single day event or recurring? Single day

Q12: What was the event duration not including prep or cleanup time? 6-8 hours

PAGE 5: Objectives and Activities

Q13: Provide a high level timeline of the DAY OF YOUR EVENT. Attachments may be sent as pdf, jpg, or png files to pdg.final.report@gmail.com referencing the PDG ID.

will send a pdf to the email address

Q14: Provide at least two and no more than five objectives achieved during this project/event and one activity used to achieve each of them. Objectives should address the statement: "By the end of the event, participants were able to..." You may reference links or send as pdf attachments to pdg.final.report@gmail.com.

Objective 1	Comprehend how engaging a career in engineering was
Activity 1	The opening and closing session highlighted through our plenary speaker, fashion show by SWE members and interactive quiz how the attendees fit in
Objective 2	Develop their confidence in problem solving
Activity 2	Three engineering design activities provided each of the 150 girls experiences in solving problems
Objective 3	Interact with working engineers and college students who communicated the value of their career to their personal sense of fulfillment
Activity 3	Each of the 101 volunteers made time to connect in the classroom with prepared points to engage each of the 150 girls informally. In addition each activity had a slide where the lead presenter shared this point in the context of the activity students were designing
Objective 4	Realize how adults impact the choices students make in terms of their careers
Activity 4	The parent educator session featured panels that provided unconscious bias statements that may affect students as well as constructive ways parents and teachers had impacted SWE members to choose engineering and build confidence

PAGE 6: Project/Event Costs

Q15: Provide actual costs for Contracted Services. Round to the nearest dollar.

A1 Professional services (example: speaker fees)	0
A2 Clerical support	0
A3 Security	0
A4 Insurance	0
A5 Other contracted services	0
Describe Other services	0

Q16: Provide actual costs for Transportation and Lodging. Round to the nearest dollar. PDG will fund speaker fees OR travel and lodging expenses, not BOTH.

B1 Bus	0
B2 Mileage (use \$0.575/mi)	0
B3 Lodging	0
B4 Other transportation	0

Q17: Provide actual costs related to Food and Beverages. Round to the nearest dollar.

C1 Snacks	375
C2 Meals	1665
Income from registration fees (# attendees multiplied by fee)	1509

Q18: Provide actual costs related to Supplies. Round to the nearest dollar.

D1 Badges	163
D2 T-Shirts	2854
D3 Supplies for activities	4322
D4 Other supplies	219
Describe Other supplies	tablecloths, construction paper to cover tables, clean up

Q19: Provide actual costs related to Publications/Printing/Mailing. Round to the nearest dollar.

E1 Participant Handout Copies	500
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Q20: Provide actual costs related to Facilities for this event. Round to the nearest dollar.

F1 Conference Room	0
F2 Other Facilities cost	0
Describe Other facilities costs	0

Q21: Provide actual costs related to Publicity for this event. Round to the nearest dollar.

G1 Newspaper Announcement	0
G2 Flyers and Posters	0
G3 Other publicity	0
Describe Other publicity costs	0

Q22: Provide summary of funds related to Project/Event. Round to the nearest dollar. Reconciliation amount equals the difference between expenses and amount received to date, up to approved amount from I.

I Total Approved PDG Grant	6670
II Total \$\$ Received To Date	6003
III Total Expenses (Sum A-G)	10198
IV Reconciliation Amount	667

PAGE 7: Feedback and Reflection

Q23: Lessons Learned: Provide one to three (1-3) things you might do differently if you repeated this event.

Lesson #1	Increase engagement with parents and educators. Those that attended said they had no idea how valuable this was
Lesson #2	Utilize an online app for assessments-take SWE outreach assessment tool and convert it because analyzing data was hard using printed forms
Lesson #3	Edit the registration form to include demographic information and girl scout levels for reporting

PDG Final Report New

Q24: Please share any Best Practices from this event for other similar events.

Engaging college students in the organization of this event has been very positive. The college students have graduated and become our professional section leaders.

Q25: Please summarize the results of feedback surveys here, including any links to shared reports. You may also send attachments to pdg.final.report@gmail.com.

will send separately.

Q26: Please list all documents being sent via email to pdg.final.report@gmail.com. Required documents: Copies of receipts Other details to clarify costs List N/A if none.

will be sent by email

Q27: Please rate how well this event met the Society's strategic objectives on a scale of 1 (Did not meet) to 5 (Fully met).

Advocated for females in engineering and technology	5 - Fully met
Promoted Professional Excellence.	4 - Mostly met
Emphasized Globalization	3 - Partially met

Q28: Please provide any other details you think might be important to know about this event.

Respondent skipped this question

Q29: Date PDG Committee Closeout Lead closed this project

Respondent skipped this question
